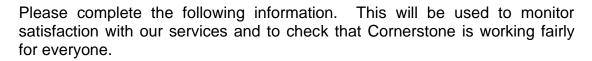


## Adding additional person on to the Tenancy Agreement

Title:	Surname:				
First Name(s):					
Date of Birth:	National Insurance Number:				
Relationship to tenant:					
Current Address:					
Telephone Number:					
Do you have any children ur	nder 183	? Yes		lo	k <b>√</b> )
If yes how many ar	nd are th	ney movin	ng in with you	u? Yes	No ☐ (Please tick ✓)
Please list your addresses f	or the pa	ast 6 year	rs:		
Address	From	То	Rented/ Owned	Landlord	Reason for leaving
Employment: Net monthly income: £					
Name of Employer:					
Address of Employer:					
Do you own or part own any If yes, please provide details		ry yes/r	no		
Are you currently a tenant o		ner social	landlord ye	es / no	

Have you or any other person moving in permanently been charged, cautioned or convicted for a Schedule one offence? (Schedule one offence include sexual assaults, various forms of abuse, other forms of maltreatment from murder to cruelty or neglect and other offences resulting in bodily injury to the victim.)					
Yes/No					
Have you or any other person moving in permanently been convicted of arson?					
Yes/No					
Have you or any other person moving in permanently had or having, any action taken against you/them for anti social behaviour?					
Yes/No					
If you have answered yes to the above questions you will be sent a confidential additional questionnaire, which must be completed and returned to Cornerstone.					
Which of the following describes your citizenship?					
Please tick one only					
British Citizen EU Member					
Person subject to immigration control					
Under the Immigration Act 2014 we are required by law to prove that people who are applying for a tenancy are eligible for housing. This also includes anyone over 18 years old who will be coming to live at the property with you. When this form is returned to us, our staff will contact you to discuss what original documentation you will need to provide. We will take copies of these documents and hold them on file.					
<b>Declaration:</b> I declare that the information I have given in this form are true and complete. I understand that the giving of false or misleading information, by myself, or by any person action on my behalf, may be grounds for possession of the tenancy. In Signing, this form I give permission for Cornerstone to process personal information under the Data Protection Act, I also give my permission to discuss and disclose any information with other relevant agencies concerning this application.					
Applicant Signature Date					

## **Equality Monitoring Form**





All the following questions are voluntary. You do not have to give us any of the information but everything you do tell us will help us improve our services. The information you provide is completely confidential and will not be used to identify you in any way. Only group results will be reported on.

White.		Black or Black British.		
	British  Irish  Any other white background		Caribbean  African  Any other black background	
Mixed.		Asia	n or Asian British.	
	White and Black Caribbean		Indian	
	White and Black African		Pakistani	
	White and Asian		Bangladeshi	
	Any other mixed background		Any other Asian background	
Chinese.		_	other ethnic background se write in box	



Do you c	onsider yourself to be a disabled person? Yes	No		(Please ticl	k <b>√</b> )
disability or disabil	ability Discrimination Act 1995 defines as any long term illness, heath problem ity which limits your daily activities or the can do, including problems which are d age.)				
	Hearing impairment Visual impairment Speech impairment Mobility impairment Physical co-ordination difficulty  If you have answered yes, please give details		Severo Menta Learn	ed physical of the disfigurement of the disfigurement of the distribution of the distr	ent s/disabilities



## Adding additional person on to the Tenancy Agreement Or permanently moving in with a Tenant of Cornerstone

The following is a list of <u>all</u> persons that will occupy the property:

Title Mr/Mrs Miss/Ms	Surname	First Name(s)	Relationship to New Tenant	Sex (M/F)	DOB